



April 13, 2026

Dear Partners in Conservation,

As the Governor's Hunt Permit Program enters its 29th year, it has come to our attention that the language within the cooperative agreement, application and call to application has become unaligned. This letter is to inform you of the changes that have been made, or will be made, to these documents. The goal of these changes is to better align the statutes, cooperative agreement and application in their language, due dates and requirements. Please see all changes listed below:

Changes to Governor's Permit Program Partner Cooperative Agreement:

1. Changed the due dates in the cooperative agreement for revenue generated check, completed raffle/auction report and itemized administrative cost statement to 30 days after event.
 - a. In the current **cooperative agreement**, the raffle/auction report form is due 10 days after event, whereas the revenue check and itemized administrative cost statement is due 14 days after event.
 - b. The **application** currently states that the revenue generated is due within 30 days of the event or by a set date in early June.
 - c. Changing the **cooperative agreement** to a 30-day due date for reporting statements and revenue check would better align it with what the application and call to application already says and keep the due dates consistent at 30 days.
2. Add "administrative costs" to page 2, section V, item 2, line 3 of the **cooperative agreement**.
 - a. Currently reads as "If expenses related to holding the auction are to be deducted from the total proceeds..."
 - b. Update would read as "If administrative costs related to holding the auction are to be deducted from the total proceeds..."
 - c. Changing this language would make it align with the language of the current statute (AS 16.05.343).
3. Update to current AS 16.05.343 (a) and (c) statutes within **cooperative agreement**.

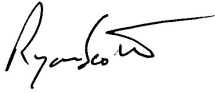
Changes to Governor's Hunt Permit Application and Call for Application:

1. Add to the **application** that the auction/raffle report forms are due at the same time as the check for revenue generated (within 30 days of auction or by a date set in early June, whichever comes first).
 - a. This would keep the due dates consistent at 30 days.
2. Add "if administrative costs are deducted, an itemized administrative cost statement must be transferred to the Alaska Department of Fish and Game within 30 calendar days of the event or by June 11th 2027, whichever comes first" to the **application**.
 - a. It is already within the coop that an itemized statement is to be included with the raffle/auction report. This will align the **application** with what the cooperative agreement already states.
3. Change "marketing expenses" to "administrative costs" within the **application**.
 - a. This will make the language of the **application** align with the language of the statutes.
 - b. There are some instances where saying "including marketing expenses as part of the administrative cost" is pertinent.

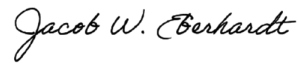
4. Add “However, the department is not responsible for the advertising or marketing of your awarded permit(s).” to application.
 - a. This does not mean that the department will no longer send out marketing emails at the request of nonprofits. It is just clarifying the responsibility.

If you have questions at any time, please reach out to the Partner Outreach Coordinator, Jacob Eberhardt, at jacob.eberhardt@alaska.gov and call him with any questions at (907) 717-0725.

Sincerely,



Ryan Scott
Director
Alaska Department of Fish & Game
Division of Wildlife Conservation



Jacob Eberhardt
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Alaska Department of Fish & Game
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